

**Notice: May 18, 2016 Read and Print this Message**

With our new online system and database, it has become necessary to

**Assign everyone a new six digit license number.**

The old number will be called a Legacy License number. You can go to your Board's website or through Occupation & Profession web site and print out a card or certificate after creating a new USER Account and a new password. Your existing number is stored for reference and searching purposes and will be displayed within the system and on public documents showing your current license status.

Please **do not use a "FAVORITE" button or previously stored shortcut as it most likely will take you to the OLD System which is no longer up and viewable** for verifications.

**NEW USER ID and PASSWORD Creation is Required:** As part of this new system, you will be required to create a new User ID and password that you will keep indefinitely. This will be the only User ID and password required for renewal applications, checking historical data, changing addresses, name, email, and for all business and personal information.

**Online verification is available as well as printable cards.** You can go to your Board's website or through Occupation & Profession web site and print out a new card. Both Legacy license number and your new license number will be shown. Please visit the site today and create your User Account, <http://dop.ky.gov> click agencies, click Occupation & Profession.

**The change to a new License Number was necessary and unavoidable** due to the 25,000 plus license numbers and four major problems: The first issue was that historically O&P created and maintained manually duplicate numbers within separate boards. This practiced carried over into the last two failed systems which is part of the problems and costs licensees and O&P have had within our old system. The second issue is 25,000 license numbers ranging from 4 digits to 14 digits, where some had 2 to 4 prefix letters, some were hyphenated and others not, thus creating too many variations to manage, display or run necessary Board reports such as audits. Furthermore, the third problem solved, with this immediate change, is to allow those license holders with payers, requiring a licensee to provide an active license number, the opportunity to make those changes today. Although the Occupations and Professions system will display both numbers, we cannot guarantee some payers will accept the Legacy Number terminology as the same thing as an Active License Number. The fourth issue is computer systems cannot route a program using two different terms to mean the same thing, therefore the old number will now be a Legacy License Number available for search purposes, letterhead or other uses not involved in medical payer requirements.

Both Legacy License Number and License Number will reflect your status: Active or Expired.

Please begin today to plan a transition to using your new number. As additional information become available, our office will communicate to licensees via emails you have created above.

Thank you,

Larry Brown

Executive Director